



Community School 35 (Justice Sonia Sotomayor CS) - 9/14/2022

Community School 35 (5151.0202)

121 McLean Avenue
Yonkers, NY 10705

Meeting Name

Community School 35 (Justice Sonia Sotomayor CS) - 9/14/2022 (10:30 AM - 11:30 AM)

Status

Scheduled ●

Purpose of Meeting

Construction Progress Meeting

Meeting Location

Field Office

Topics

01 General:

Topic #	Description	Status	Responsible Company	Due Date
011	General:	Open		

Mtg #16 (9/14/22)

- As a reminder, all who attend any meetings will need to have proper meeting etiquette. Anyone who does not will be removed from the meetings.
- Piazza has informed all that the meeting is being recorded.
- Savin stated, any recordings of the meetings will have to be distributed to all.
- Project communication, all email communications must CC entire project team.

Mtg #15 (8/31/22)

- All who attend any meetings will need to have proper meeting etiquette. Anyone who does not will be removed from the meetings.
- Piazza has informed all that the meeting is being recorded.
- Piazza requested all PCO need to be finalized.
- KG+D stated all open PCO's will be reviewed.
- KG+D stated any informal emails that are being sent out will not be responded to. All email communication must CC entire project team.
- KG+D stated meeting with legal is currently being worked on between KG+D and Savin.

06 Construction Schedule:

Topic #	Description	Status	Responsible Company	Due Date
001	Construction Schedule:	Open	Entire Project Team	

Mtg #16 (9/14/22)

- Talt to respond formally to extension of time change order.
- Piazza to submit schedule summary sheet for all primes to fill out. This is needed in order for Piazza to submit new schedule update.
- Reminder updated schedule is needed in order to process payments.

Mtg #15 (8/31/22)

- All primes were issued change order for extension of time.
- All primes have denied this. Talt has also denied this and will respond formally.

Mtg #14 (8/17/22)

- March 2024 completion date is not approved. Project team to target December 2023 completion date.
- KG+D stated no primes are responsible for the delayed start. The remedy for this delay will be extension of time.
- KG+D also stated all notices of disputes will be handled in a timely fashion.
- Talt stated they will not work any OT hours without approval, and they will continue to work their durations as listed in the schedule.
- Piazza stated no primes asked for OT and that Savin requested this. All unforeseen conditions need to be addressed.
- Piazza also stated that the December 2023 completion date cannot be met and the goal for December is for the ribbon cutting.
- Piazza requested a strategy to work backwards from the March 2024 completion date.

08 Field Coordination:

Topic #	Description	Status	Responsible Company	Due Date
006	Field Coordination:	Open	All Project Contactors	

Mtg #16 (9/14/22)

- Reminder all contractors are responsible to coordinate all work in the field. Savin to assist as needed.
- Waterproofing and backfilling of basement foundation walls to take place next week.
- Underground roughing to begin in 2 weeks.
- Door frames to be onsite September 30th.
- Masonry installation of CMU walls to begin September 27th.
- All primes are to provide piazza with all sleeves needed for basement CMU walls.
- KG+D stated all piping needs to be roughed in through the CMU walls, card readers, electrified door hold opens etc. No wire mold.
- Piazza and Lombardo to coordinate placement of plumbing material.
- Talt stated they will require 1-2 weeks for electrical work for the kitchen area.
- Talt to provide sleeve drawing for interior walls at basement area.
- Talt stated ATS is scheduled for delivery week of 11/21 and generator on 12/15.
- Talt stated the generator and switchgear will be coming in pieces.
- Fuel tank delivery and installation will need to be coordinated with CMU wall/door frame installation.
- YPS decided a 42-hour tank is acceptable.

Mtg #15 (8/31/22)

- Reminder all contractors are responsible to coordinate all work in the field. Savin to assist as needed.
- Piazza, Lombardo and Talt coordinated all basement sleeves for foundation walls.
- Piazza and J&M to coordinate interior basement openings.
- Piazza stated that all perimeter footing drains as per response received from RFI 54.

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- Piazza, Lombardo and Talt to coordinate sleeve installation for foundation walls. Talt to be onsite next week.
- J&M to coordinate locations of all openings.
- KG+D stated new work related to the new Health Suite will be issued in a bulletin for pricing.
- Piazza was asked why no work is being performed on the Community Building Site, they stated they need a place to move the soil.

09 Coordination Drawings:

Topic #	Description	Status	Responsible Company	Due Date
007	Coordination Drawings:	Open	Entire Project Team	

Mtg #16 (9/14/22)

- Coordination meetings are still ongoing with KG+D and the sketcher
- KG+D as previously stated they will issue all changes in a Bulletin and will include a summary of all change.
- KG+D stated academic building basement progress drawings issued on 8/23 are final in terms of wall locations. CMU wall installation can proceed.
- KG+D to issue concrete pad drawing.
- KG+D requested separate meeting to be held for underground ductwork.
- Final RCP drawings to be printed at a later date.

Mtg #15 (8/31/22)

- Coordination meetings are still ongoing with KG+D and the sketcher
- KG+D provided progress coordination drawings with all current changes. These drawings are not final.
- Once coordination drawings are finalized a complete set of drawings will be issued.
- KG+D stated the Freezer ceiling height will be lowered to 7'.

Mtg #14 (8/17/22)

- Coordination meetings are ongoing and being held as needed with the design team.
- KG+D as previously stated they will issue all changes in a Bulletin and will include a summary of all change. No changes to structural steel.

10 Record Documents & Daily Field Reports:

Topic #	Description	Status	Responsible Company	Due Date
005	Record Documents & Daily Field Reports:	Open	All Project Contactors	

Mtg #16 (9/14/22)

- As per General Condition's, all contractors are to submit daily field reports and sign in logs to submittal exchange weekly.

11 Permit Requirements:

Topic #	Description	Status	Responsible Company	Due Date
002	Permit Requirements:	Open	All Project Contactors	

Mtg #16 (9/14/22)

- Reminder all primes are to provide copies of all permits to Savin for record.
- Permit for No Parking on Lawrence St. was submitted and approved. The company who filed for the permit will need to pick up the sign from city hall.

- Talt refiled and relocated their permit for storage container.

Mtg #15 (8/31/22)

- Permit for No Parking on Lawrence St. was submitted and approved. Piazza still needs to pick up the sign at city hall.
- Talt to refile permit for storage container.

Mtg #14 (8/17/22)

- Piazza to provide copy of renewed sidewalk closure permit to Savin.
- Permit for No Parking on Lawrence St. was submitted and approved. Sign to be picked up at city hall
- Talt's storage container will need to be relocated and permit will need to be updated with the new location. Savin working on location.

12 2 Week Look Ahead:

Topic #	Description	Status	Responsible Company	Due Date
009	2 Week Look Ahead:	Open	All Project Contactors	

Mtg #16 (9/14/22)

- All primes scheduled to work need to provide a 2 week look ahead and uploaded to SE.

14 Submittals:

Topic #	Description	Status	Responsible Company	Due Date
003	Submittals: All submittals need to be submitted with the KG+D cover sheet or it will be rejected.	Open	All Project Contactors	

Mtg #16 (9/14/22)

- Piazza's submittal for Composite Metal Wall Panels was returned R&R.
- Cast Stone Shop Drawings were returned MCN.
- Food Service Equipment still to be resubmitted.
- Walk in box needs to be resubmitted with all accessories, to be discussed with Piazza after the meeting.
- Talt to resubmit lighting package.

Review Pending Design Team:

- 101400 Signage
- 230460 Automatic Temperature Controls

Mtg #15 (8/31/22)

- Piazza to resubmit Composite Metal Wall Panels, Cast Stone Shop Drawings and Food Service Equipment.
- Walk in box needs to be resubmitted with all accessories.
- Talt resubmittal of their lighting package was returned R&R, Talt to resubmit.
- Talt requested their lighting control submittal to be returned

15 RFI's:

Topic #	Description	Status	Responsible Company	Due Date
004	RFI's: All RFI's need to be submitted with the KG+D cover sheet or it will be rejected.	Open	KG+D	

Mtg #16 (9/14/22)

Pending RFI's:

- GC RFI 73 Response to RFI 38 Utility Conflict submitted on 8/2.
- KG+D to review latest VCP crossing sketch with Insite.
- GC RFI 97 CMU control joints submitted on 9/1.
- GC RFI 100 Clarification of stairs A, B, C, G and H submitted on 9/7.
- GC RFI 102 Blue duct installation submitted on 9/8.
- GC RFI 104 ASK-3 clarification submitted on 9/13.
- KG+D stated RFI 102 & 104 are being reviewed together since they are related.
- MC RFI 1 Kiln, Venting System and Round Pipe Specs submitted on 8/15. (Owner item)
- KG+D to send all Kiln options to YPS for review and approval.

Mtg #15 (8/31/22)

Pending RFI's:

- GC RFI 73 Response to RFI 38 Utility Conflict submitted on 8/2.
- GC RFI 91 Aluminum Door Hinges submitted on 8/24.
- GC RFI 92 Response to RFI 87 submitted on 8/25.
- KG+D stated Insite to provide sketch regarding utility conflict this week.
- Savin stated COY will work with ConEd to expedite the relocation of utilities but must have a complete scope of work showing exactly what needs to be relocated and how much.
- MC RFI 1 Kiln, Venting System and Round Pipe Specs submitted on 8/15. (Owner item)
- Piazza inquired when will ConEd be onsite.

·Piazza stated steel plate rental will begin September 1st for the steel plates going across Van Cortlandt.

Mtg #14 (8/17/22)

- GC RFI 73 Response to RFI 38 Utility Conflict submitted on 8/2.
- GC RFI 86 Columns not spliced
- MC RFI 1 Kiln, Venting System and Round Pipe Specs. (Owner item)

98 New Items:

Topic #	Description	Status	Responsible Company	Due Date
010	New Items:	Open		

Mtg #16 (9/14/22)

- Savin to send out keying meeting invite for Oct 12th. Will need ITG and YPS to attend.
- Will need ITG and YPS to attend.
- Savin requested for KG+D to confirm ITG submittal is coordinated with contract work.

Mtg #15 (8/31/22)

- Savin reminded all that a keying meeting will need to take place with Piazza, YPS, ITG, Talt and KG+D. Piazza to contact door/hardware sub.
- Piazza stated their hardware sub is tentative for a 9/7 meeting but did not confirm.
- Savin asked for alternate dates to schedule this meeting and will coordinate with all parties.

99 Project Meetings:

Topic #	Description	Status	Responsible Company	Due Date
008	Project Meetings:	Open	Entire Project Team	

Mtg #16 (9/14/22)

- There will be Bi-Weekly construction meetings held onsite at the Savin field office.
- The next scheduled meeting is Wednesday, September 28th, 2022, at 10:30am.

Attendees

- KG+D - Brian Mangan
- Savin Engineers, P.C. - Chris Dias
- J&M Heating and A/C, Inc. - Jim Woodward
- Savin Engineers, P.C. - Kevin Austin
- Yonkers Public Schools - Lee Pavone
- Savin Engineers, P.C. - Nancy Barbera
- Savin Engineers, P.C. - Nick Furtado
- Talt Electric - Jose Castrellon
- Piazza, Inc - Mike Comerford
- Barile Gallagher & Associates Engineers - Paul Gallagher
- Piazza, Inc - Gustavo Carvajal
- Yonkers Public Schools - Michael Pelliccio
- Piazza, Inc - David Reeves
- Joe Lombardo Plumbing & Heating of Rockland Inc. - Christian Cerda
- Piazza, Inc - Eileen Mcfadden

Non-Attendees

- Insite Engineering - Adam Thyberg
- Savin Engineers, P.C. - Joe Tola
- Piazza, Inc - John Piazza
- Yonkers Public Schools - John Carr
- Talt Electric - Robert Talt
- Joe Lombardo Plumbing & Heating of Rockland Inc. - Ron Lombardo
- KG+D - Russell Davidson
- Barile Gallagher & Associates Engineers - Rick Muenkel
- The Disalvo Engineering Group - Trevor Hill
- J&M Heating and A/C, Inc. - Lou Ruperto
- Piazza, Inc - Joe Piazza
- Talt Electric - Eric Cardenas
- City of Yonkers - Anthony Landi
- Piazza, Inc - Nick Piazza
- Insite Engineering - Taylor Betz
- Barile Gallagher & Associates Engineers - Veena Kale
- HK - Michael Orifice

All contractors are reminded to follow their Health & Safety Plan for the Project. All contractors are to submit copy of their weekly Tool Box Safety Meeting Minutes. Workers must use appropriate protective gear including but not limited to hard hats, proper clothing, safety harnesses, and eye, ear, and foot protection. All contractors are reminded that safety is the responsibility of each Prime Contractor and not the responsibility of the Owner, Construction Manager, and/or their assigns. Plan shall also indicate separation between occupied areas and construction areas as required, reference CIP drawings. Contractors are reminded that dust protection and regular daily cleanup are important components of health and safety. Reference Project Rules for cleaning requirements. All personnel on site to have a minimum of OSHA 10 training.

Meeting Attendance Sign in Sheet

PROJECT: Yonkers Community School 35

OWNER: YJSCB

ARCHITECT: KG+D Architects

CONSTRUCTION MANAGER: Savin Engineers

DATE & TIME: September 14, 2022, @ 10:30am

MEETING TYPE: Project Meeting

	NAME	COMPANY	SIGNATURE
1	Chris Dias	Savin	CD
2	CRISTIAN C.	Lombardo	Cristian C.
3	Jim Woodward	Jim	JW
4	Jose Castellon	Telt Elect.	J. Castell
5	D. PEREZ	P. AZA	D. Perez
6	Mike Comerford	Piazza	Mike Comerford
7	Michael Pelliccio	YPS	Michael Pelliccio
8	LEE PAUONG	YPS	Lee Pauong
9	Ken Liu	Savit	Ken Liu
10	BRIAN MANGAN	KG+D	Brian Mangan
11	Nick Furtado	Savin	Nick Furtado
12	NANAY BAERSON	CAUN	Nanay Baerson
13	PAUL GALLAGHER	BGA	Paul Gallagher
14	Eileen Metadden	Piazza	Eileen Metadden
15	Gustavo Canajal	PIAZZA	Gustavo Canajal
16			
17			
18			
19			
20			