



**Rohit T. Aggarwala**  
Commissioner

**Joseph Vaicels**  
Acting Agency Chief  
Contracting Officer

59-17 Junction Boulevard  
Flushing, N.Y. 11373

Tel. (718) 595-3925  
[jvaicels@dep.nyc.gov](mailto:jvaicels@dep.nyc.gov)

**LaToya N. Peterson**  
Deputy Agency Chief  
Contracting Officer  
Payments & Accounting Office

59-17 Junction Boulevard  
Flushing, N.Y. 11373

Tel. (718) 595-3164  
[lpeterson@dep.nyc.gov](mailto:lpeterson@dep.nyc.gov)

To Whom It May Concern:

This is to inform you that the City of New York is a Municipal Corporation and as such its agencies are exempt from payment of New York City and New York State Sales and Compensating Use Taxes. The New York State Department of Taxation and Finance has ruled that, with respect to purchases made by governmental agencies, the Purchase Order and or Procurement Credit Card (P-Card) may be accepted in lieu of a Sales Tax Exemption Certificate. You are requested to retain a copy of the Purchase Order to substantiate that the sale was exempt. For further information on sales taxes call (718) 595-3159.

City Tax Exempt# 136400434, FMS Vendor Code# 0000947090-2

A handwritten signature in black ink, appearing to read 'LaToya N. Peterson'.

LaToya N. Peterson

Expiration Date 12/31/2023